



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DIRECTOR OF LAND RECORDS & SURVEYS ETC. ASSAM**  
**RUPNAGAR :: GUWAHATI-32**

e-File No. DLR-11012(11)/8/2023-PLAN/64

08-Dec-2023

**Advertisement**

Interested eligible candidates are hereby invited to attend the “Walk-in- Interview” for the position of 11 (eleven) GIS Asstt. under **Digital India Land Records Modernization Programme (DILRMP)** for engagement on contractual basis under the Directorate of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32 to be held on **27-Dec-2023 from 10.00 AM onwards.**

	<b>Criteria</b>	<b>Details</b>
1	Name of the Post	<b>GIS Assistant</b>
2	Total Vacancies	<b>11 (Eleven)</b>
3	Duration	<b>11 (Eleven) months</b>
4	Duty Time	<b>From 05:00 PM to 01:00 AM</b>
5	Place of Work	<b>GIS Lab, Office of the Joint Director of Survey, Assam Dakhingaon-781040, Guwahati, Assam</b>
6	Job Description	<ul style="list-style-type: none"> <li>• Digitization of geospatial data (Drone and HRSI) of Cadastral and Non-cadastral villages.</li> <li>• Quality assurance checks on GIS data to ensure accuracy and completeness.</li> <li>• Feature Extraction from Drone and HRSI Data of Cadastral and Non-cadastral villages.</li> <li>• Linking of GIS and Textual Data in <i>Dharitree</i> software of DLR&amp;S</li> <li>• Preparation of GIS-related reports, presentations, and data visualizations.</li> <li>• Provide GIS-related technical support to end-users on field.</li> <li>• Documentation of GIS processes and procedures.</li> <li>• Support in creation of unified data model for GIS in Assam.</li> <li>• Design and planning of Modern Village architecture</li> <li>• Any other GIS related work.</li> </ul>
7	Age	Above 21 years and not more than 40 years as on 01-Dec-2023. Age relaxation for reserved category candidates as per applicable Government policy.
8	Required Qualification	<p><b><u>Essential Qualification</u></b></p> <ul style="list-style-type: none"> <li>• Bachelor's degree in Geography/Geology, or a related field along with Certificate/ Diploma in GIS &amp; Remote Sensing or Geo informatics.</li> </ul> <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> <li>• B.Tech/M. Tech/M.Sc. in GIS &amp; Remote Sensing/ Geo informatics; M.A/M.Sc. in Geography/Geology/ Environmental Science along with Geo informatics as one of core subject or in lieu of that a Certificate or Diploma in GIS &amp; Remote Sensing or Geo informatics.</li> </ul> <p><b><u>Desirable Qualification</u></b></p> <ul style="list-style-type: none"> <li>• Strong proficiency in GIS software such as ArcGIS, QGIS, or other industry-standard applications.</li> <li>• Familiarity with spatial data formats (e.g., Shapefiles, Geo JSON, KML) and coordinate systems.</li> <li>• Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data.</li> <li>• Effective communication and teamwork skills.</li> <li>• Ability to work independently and prioritize tasks effectively.</li> <li>• Prior experience in a GIS-related role or internship is preferred but not mandatory.</li> </ul>
9	Experience	Preference will be given to candidates with relevant work experience.

10	Skills	<p><b><u>Must have:</u></b></p> <ul style="list-style-type: none"> <li>• Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Map</li> <li>• Proficiency in MS Word, Excel, PowerPoint, Google Docs/Spreadsheets</li> <li>• Strong proficiency in GIS software such as ArcGIS, QGIS, or other industry-standard applications.</li> <li>• Familiarity with spatial data formats (e.g., Shapefiles, GeoJSON, KML) and coordinate systems.</li> <li>• Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data.</li> </ul> <p><b><u>Desirable:</u></b></p> <ul style="list-style-type: none"> <li>• Effective communication and teamwork skills.</li> <li>• Ability to work independently and prioritize tasks effectively.</li> <li>• Prior experience in a GIS-related role or internship is preferred but not mandatory.</li> <li>• Fluency in Assamese and English.</li> </ul>
11	Remuneration	<b>Rs. 30,000/- per month</b>
12	Documents (in original) for the interview	<ol style="list-style-type: none"> <li>1. Detailed Curriculum Vitae.</li> <li>2. Photo Identity &amp; Address Proof (Aadhar/DL etc)</li> <li>3. Original Educational Qualification Certificates (HSLC onwards).</li> <li>4. Work Experience Certificates.</li> <li>5. Self-attested photocopies of all the certificates, mark sheets, experience certificates etc. to be submitted.</li> </ol>
13	Place of Interview	<b>Office of the Joint Director of Survey, Assam Dakhingaon-781040, Guwahati, Assam</b>
14	Terms and condition	<ol style="list-style-type: none"> <li>1. No TA/DA and accommodation will be provided for appearing in the interview.</li> <li>2. The offer is purely contractual and co-terminus with the end of the projects/requirement with no provision of regularization.</li> <li>3. The DLR&amp;S Assam cum CEO, ALMIS reserves the right to cancel/postpone the interview without assigning any reason thereof.</li> </ol>

Director of Land Records & Surveys etc., Assam  
Cum  
Chief Executive Officer, ALMIS