

INFORMATION MANUAL
Under Section 4 (i) (b) of the RTI Act, 2005
OFFICE OF THE DIRECTOR OF LAND RECORDS & SURVEYS ETC., ASSAM

Part-I

INTRODUCTION

1. The Directorate of Land Records & Surveys etc., Assam is one of the oldest Directorate of Assam established in 1887 as the Directorate of Land Records & Agriculture with Mr. Henry Zouch Derrah, IACS as the first Director.

The office of the Directorate of the Land Records & Surveys etc., Assam is presently accommodated in its own building “Rajah Bhawan” at Rupnagar, Guwahati-32, since 1998. Apart from Rupnagar, the office of the Director of Land Records & Surveys etc., Assam function from 3 (three) other different places such as Vendyking Section at Beltola, Survey & Printing Section at Dakhingaon and Khamal at Santipur.

The Directorate of the Land Records & Surveys etc., Assam deals with Land Records & Surveys as the head of the Department. The Directorate is primarily responsible for preservation and maintenance of survey, demarcation and construction of International border pillars with aid and advice from Government of India also for maintenance of Inter State boundary, Inter District boundary and finally for the cadastral survey of all N.C. villages. It is also concerned with maintenance of Records of Rights of the Land holders and for conducting Re-Settlement operation as per provision of the Assam Land Revenue Regulation, 1886.

2. Address of the Office of the Director of Land Records & Surveys etc. Assam is at RAJAH BHAWAN, Rupnagar, Guwahati-781032. TeleFax No. 0361-2452854.
3. Office Hours is from 10.00 AM to 5.00 PM without break. However, from October to February of the year Office Hour is from 10.00 AM to 4.15 PM.

Part-II

POWER AND DUTIES OF OFFICERS AND EMPLOYEES

<i>Sl. No.</i>	<i>Name & Designation</i>	<i>Power & Duties</i>
1	Sri Dipak Kumar Sarma, IAS, <i>Director of Land Records & Surveys etc., Assam</i>	The DLR is over all in charge of maintenance and updating the land records of the state through the Circle Office under the Deputy Commissioner / Sub-Division officers. The Directorate overseas the functioning of the Assam Survey & Settlement Training Centre presently functioning from its own campus at Rajah Nagar, Dakhingaon, Ghy-40. The training centre imparts training to IAS / IPS / ACS / APS and other revenue offices in the method of Survey, Settlement and maintenance of the land records. The DLR as Director of Surveys his Responsibility are periodical survey of land (a) Re-Settlement Operation (b) Survey of N.C. land (c) Printing and vendency of maps (d) supply of printed maps and forms (e) char survey (f) settlement / re-settlement operation. And, he is also responsible for maintenance of demarcation of international, interstate and inter district boundary. The DLR is the ex-officio Inspector General of Registration at state level. The DLR also works as Registrar General of Marriages and Commissioner Of Wakf properties. As Superintendent of Stamps , DLR , Assam is responsible for regulating and distribution of non-postal stamps in the state.
2.	Sri Palash Barooh, ACS <i>Addl. Director of Land Records, Assam</i>	(i) Matters relating to Establishment Branch of the Directorate and district offices. (ii) DDO of the Directorate. (iii) Matters relating to Plan & Accounts Branch, General Branch. (iv) All matters relating to Joint Director of Surveys Office and Survey Branch. (v) Matters relating to Assam Survey & Settlement Training Centre. (vi) Matters relating to training programme of officers/staff. (vii) Inspection of SO / ASO offices/ Revenue Circle Offices / Sub-Registrar Offices.

		(viii) Any other matter as may be allotted from time to time.
3	Smti Kulashree Nath, ACS, Asstt. Director of Land Records, Assam	(i) Functioning as Joint Director of Surveys, Assam, in-Charge. (ii) Matters relating to NLRMP Scheme. (iii) Matters relating to RTI Act, 2005. (iv) Matters relating to Tribal Belt & Block. (v) Maintenance of all Stock Register of purchased materials. (vi) Inspection of ASO offices/ Revenue Circle Offices. (vii) Any other matter as may be allotted from time to time.
4	Sri Dhiraj Saud, ACS, Asstt. Director of Land Records, Assam	(i) Inspection of ASO offices/ Revenue Circle Offices. (ii) Member of State Dharitree Team (iii) Monitoring the progress of the work of State Dharitree Team. (iv) House rent of circle offices and Sub-Registrar offices. (v) Administrative Report of office of the Director of Land Records & Surveys and subordinate offices. (vi) Char Surveys, BTAD/Supply of Vandyke Maps. (vii) High Court cases etc. (viii) Agriculture Census. (ix) Settlement and re-settlement operation. (x) Matters as may be entrusted from time to time. (xi) Any other matter as may be allotted from time to time.
5	Sri Dipankar Roy, AFS, Finance & Accounts Officer	All Plan, Accounts, Establishment and Pension matters.
6	Sri Arup Jyoti Hazarika, Assistant Inspector General of Registration	(i) Matters relating Stamp & Registration Branch. (ii) Any other matter as may be allotted from time to time.
7.	Sri Bedabrata Deuri Assistant Director of Surveys, Assam	Matters relating to Re-production and Offset Section, maintenance of printing machine.
8.	Sri Indrajit Das Assistant Director of Surveys, Assam	Matters relating to Indo-Bangla boundary, inter district boundary and all survey & demarcation matters.

9.	Sri Khitoban Konwar Assistant Director of Surveys, Assam	Matters relating to Indo-Bhutan, Assam-Arunachal Pradesh, Assam-Meghalaya and Assam-Nagaland Boundary. Printing and preparation of district/circle maps in metric system.
10	Sri Kiron Ch. Bhattacharyya, Registrar	Matters looked after by the 3 (Three) Superintendents.
11	Smti Jayanti Deka, Superintendent	Establishment Branch/High Court Cases and look after the works of Registrar in his absence.
12	Sri Ajoy Singh Khaokongor, Superintendent	Land Records & Settlement Branch Survey Branch/Plan and General Branch and High Court Cases.
13	Sri Mahesh Sarma, Superintendent	Accounts Branch, Stamps and Registration Branch and High Court Cases.
ACCOUNTS BRANCH		
1	Sri Dilip Sarma, Sr. Assistant	
2.	Sri Tarini Nath, Sr. Assistant	
3.	Sri Kishor Sarma, Sr. Assistant	
4.	Sri Mousum Bora, Jr.. Assistant	
5.	Sri Uday Sankar Modi, Jr. Assistant	
PLAN BRANCH		
1.	Sri Birendra Sarma, Sr. Assistant	
2.	Sri N. N. Konwar, Jr. Assistant	
3.	Manoj Bania, Jr. Assistant	
ESTABLISHMENT BRANCH		
1.	Sri Bichitra Seal, Sr. Assistant	
2.	Sri Bhupen Boro, Jr. Assistant	
3.	Sri K. Deka, Sr. Assistant	
4.	Sri Pitambar Barua, Sr. Assistant	
5.	Smti Sabita Malakar, Sr. Assistant	
6.	Smti Sikha Deka, Jr. Assistant	
7.	Sri Mrinmoy Choudhury, Jr. Assistant	
LR/SETTLEMENT BRANCH		
1.	Sri Dakhsya Ram Brahma, Sr. Assistant	
2.	Sri Sanjya Khaokongor, Sr. Assistant	
3.	Sri SMitali Pegu, Jr. Assistant	
4.	Smti Monalisha Das, Jr. Assistant.	
REGISTRATION BRANCH		
1.	Sri N. K. Das, Sr. Assistant	
2.	Sri Jitu Hazarika, Sr. Assistant	
3.	Sri S. N. Chakraborty, Sr. Assistant.	
4.	Smti Easter Faihrien, Jr. Assistant	
5.	Smti Anita Deka, Jr. Assistant	

STAMP BRANCH		
1.	Sri Pratul Tamuli, Sr. Assistant	
2.	Sri Raktim Jyoti Deka, Jr. Assistant.	
SURVEY BRANCH		
1.	Sri Kapil Deuri, Sr. Assistant	
2.	Sri Dhruba Jyoti Das, Jr. Assistant	
3.	Sri Pranab Jyoti Borah, Jr. Asstt.	
4.	Sri Jayanta Deka, Jr. Asstt.	
5.	Sri Bidyut Phukan, Jr. Asstt.	
6.	Smti Pami Das, Jr. Asstt.	
STATIONERY BRANCH		
1.	Sri Goutam Das, Jr. Assistant	
2.	Sri Ghana Barua, Jr. Assistant	
3.	Nazir Zahid Hussain, Jr. Asstt.	
4.	Sri Harbilash Talukdar, Sr. Asstt.	
GENERAL BRANCH		
1.	Sri Amrit Das, Jr. Assistant	
2.	Sri Nripen Bania, Jr. Assistant	
3.	Sri Arun Kr. Deuri, Jr. Assistant	
DATA CENTRE		
1.	Sri Manash Pratim Bora, Jr. Assistant	
2.	Smti Nibedita Bora, Jr. Assistant	
3.	Smti Barnali Devi, Jr. Assistant	
PERSONAL ASSISTANT		
1.	Smti Bina Bora, Stenographer (Eng)	
2.	Sri Ratul Bhagabati, Steno. (Ass.)	

Part-III

NAME & TELEPHONE NUMBERS OF THE OFFICERS & STAFF OF THE DIRECTORATE OF LAND RECORDS & SURVEYS ETC. ASSAM

Sl.No.	Name of Officers and officials	Phone Nos.
1	2	3
1.	Shri Dipak Kr. Sarma, IAS, DLR&Sys etc., Assam	0361 2452854 (Tele Fax) 98640 92901
2.	Shri Palash Baruah, ACS, Addl.DLR, Assam	0361 2453972 (Tele fax) 94351 96509
3.	Smti Kulasree Nath, ACS, Asstt. DLR, Assam	88765 71103
4.	Shri Dhiraj Saud, ACS, Asstt.DLR, Assam	94350 25056
5.	Sri Dipankar Roy, Sr. F&AO	94356 98014
6.	Smti M.Das Nath, ACS, Principal, ASSTC, Dakhingaon	94354 05695
7.	Sri B.B. Deuri, ADS Beltola Press Section	94351 18247
8.	Sri Indrajit Das, ADS, Dakhingaon	98640 80181
9.	Sri Khitoban Konwar, ADS, Dakhingaon	98644 47061
10.	Sri Arup Jyoti Hazarika, AIGR, Assam	94352-66722
11.	Sri K.C. Bhattacharyya, Registrar,	98546 58097
	Superintendent	
12.	Smti Jayanti Deka	97062 33276
13.	Sri Ajoy Singh Kharkongor,	98640 65852
14.	Sri Mahesh Sarmah,	88764 63263
	U.D. Asstt.	
15.	Sri Biren Sarma	99577 33874
16.	Sri Bichitra Seal	98541 27017
17.	Sri Pratul Tamuli	94354 08903
18.	Sri Tarini Nath	97060 75902
19.	Sri Nripen Das	88761 01370
20.	Sri Khanin Deka	88128 79057
21.	Sri Kishor Sarma	98643 69926
22.	Sri Pitambor Baruah	94010 40869/90859 88176
23.	Sri Dilip Sarma	98649 83418
24.	Sri S.N. Chakravorty	97070 36744
25.	Sri Jitu Hazarika	98542 25934
26.	Sri Dhanashri Baishya	94354 09194
27.	Smti Sabita Malakar	98649 81462
28.	Sri Kapil Deuri	94356 52719
29.	Sri Sanjoy Kharkongor	97061 47375
	L.D. Asstt.	
30.	Sri Gautom Das	99540 85646
31.	Sri Mousum Bora	98543 22299
32.	Sri Dhrubajyoti Das	97073 24586
33.	Sri Bhupen Boro	90855 80535

34.	Smti Mitalee Pegu	98540 21806/98541 54848
35.	Sri Narendra N. Konwar	73998 47257
36.	Smti Sikha Bora Das	84869 51460
37.	Sri Monoj Bania	98545 43683
38.	Nripen bania	98593 01284
39.	Sri Arun Deuri	98543 94424
40.	Sri Amrit Das	97072 71256
41.	Md. Nazir Jahid Hussain	99542 37888
42.	Sri Mrinmoy Kr. Choudhury	97078 38687
43.	Sri Uday Sankar Modi	94357 01387
44..	Sri Manash Protim Borah	98641 02208
45.	Sri Ghana Baruah	99574 17065
46	Sri Ratul Das	99547 90443
47	Sri Raktim Jyoti Das	8478 96985
48	Smti Anita Deka	97065 71597
49	Miss Manalisa Das	98649 95999
50	Smti Anuradha Deuri	98546 26482
51.	Sri Anoopam Malakar	84868 42339
	Stenographer	
52	Smti Bina Bora	94351 08766
53	Sri Ratul Bhagabati	9435409823
	Grade-IV	
54	Sri Bijoy Barman	96136 66111
55	Smti Biju Deka	94355 43414
55	Sri Jadab Kalita	97071 47149
57	Sri Nitai Roy	98590 19806
58	Sri Anupam Bhuyan	97072 30002
59	Sri Nileswar Brahma	87518 47954
60	Sri Khirod Rajbonshi	88767 58165
60	Sri Bhaben Kalita	73995 68929
61	Sri Dilip Kalita	96781 07328
62	Sri Bapdhan Deka	98642 01055
63	Sri Bhupen kalita	88768 28057
64	Sri Gautom Kalita	96786 98897
65	Sri Banamali Barua	95771 63386
66	Sri Sailen Talukdar	97073 71780
67	Sri Azim Ali	98595 18339
68	Sri Sisir Paul	96781 94560
69	Sri Phrabhat Boro, Driver	99573 12529

Part-IV

Rules, regulation, instruction, manual and records held by it or under its control or used by its employees for discharging functions :

- 1 THE ASSAM LAND REVENUE REGULATION, 1886 (With Rules)
- 2 LAND ADMINISTRATION IN PROTECTED BELTS & BLOCKS ASSAM
- 3 THE ASSAM LAND (REQUISITION & ACQUISITION) ACT.1964
- 4 AN INTRODUCTION TO THE LAND LAWS OF ASSAM
- 5 LAND REFORM LAWS OF ASSAM
- 6 ASSAM LAND REVENUE MANUAL
- 7 THE REGISTRATION MANUAL ASSAM
- 8 HANDBOOK OF GOVERNMENT SETTLEMENT POLICIES ASSAM
- 9 REGISTRATION ACT (2ND EDITION)
- 10 ASSAM RESETTLEMENT MANUAL (2ND EDITION 1948)
- 11 THE ASSAM (TEMPORARILY SETTLED AREAS) TENANCY ACT, 1971(ACT XXIII OF 1971)
- 12 THE ASSAM STAMP MANUAL(PART-1)
- 13 THE MARRIAGE REGISTRATION MANNUAL, ASSAM
- 14 MANUAL OF MENSURATION & SURVEYING FOR MANDALS AND PATOWARIES IN ASSAM
- 15 HANDBOOK OF GENERAL CIRCULARS
- 16 OFFICE PROCEDURE FOR DISTRICT AND SUBORDINATE OFFICES
- 17 TRANSFER AND ALIENATION OF TRIBAL LAND IN ASSAM
- 18 ASSAM RECORD HAND BOOK 1925
- 19 LAND RECORD MANUAL
- 20 ASSAM SURVEY AND SETTLEMENT TRAINNING CENTER RULES-1992
- 21 STAMP – ACT & RULES

Part-V

MONTHLY REMUNERATION RECEIVED BY EACH OF THE OFFICERS AND EMPLOYEES OF THE DIRECTORATE

Sl. No.	Name of Incumbents	Designation (Name of the post held)	Pay Band	Scale of Pay	Grade pay
[1]	[2]	[3]	[4]	[5]	[6]
1	Dipak kr. Sarma, IAS	DLR, Assam	PB-4	37400-67000/- + GP-8700/-	8700/-
2	Palash Barooah, ACS	Addl. DLR	PB-4	12000- 40000/- + GP-6600/-	6600/-
3	Kulashree Nath, ACS	Asstt. DLR	PB-4	12000- 40000/- + GP-6600/-	6600/-
4	Dhiraj Khaud, ACS	Asstt. DLR	PB-4	12000- 40000/- + GP-6600/-	6600/-
5	Arup Jyoti Hazarika	Asstt. IGR	PB-4	12000- 40000/- + GP-6100/-	6100/-
6	Dipankar Roy	F.A.O.	PB-4	12000- 40000/- + GP-5400/-	5400/-
7	Kiran Ch. Bhattacharyya	Registrar	PB-3	8000- 35000/- + GP-4900/-	4900/-
8	Jayanti Deka	Supdt.	PB-3	8000- 35000/- + GP-4600/-	4600/-
9	Ajoy Singh Kharkongor	Supdt.	PB-3	8000- 35000/- + GP-4600/-	4600/-
10	Mahesh Sarma	Supdt.	PB-3	8000- 35000/- + GP-4600/-	4600/-
11	Birendra Sarma	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
12	Pratul Kr. Tamuli	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
13	Bichitra Seal	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
14	Nripendra Kr. Das	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
15	Daksharam Brahma	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
16	Tarini Ch. Nath	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
17	Pitambar Barua	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
18	Dilip Kr. Sarma	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
19	Khanindra Kr. Deka	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
20	Kishor Kr. Sarma	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
21	Satyendra Nath Chakravarty	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
22	Dhanasri Baishya	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
23	Jitu Hazarika	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-

24	Sabita Malakar	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
25	Kapil Deori	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
26	Sanjoy Kharkongor	Jr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
27	Mousum Bora	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
28	Mitalee Pegu	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
29	Gautam Das	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
30	Dhruba Jyoti Das	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
31	Bhupen Boro	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
32	Narendra Narayan Konwar	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
33	Anoopam Malakar	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
34	Shikha Bora Das	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
35	Arun Kr. Dewri	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
36	Nripen Bania	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
37	Manoj Bania	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
38	Mrinmoy Kr. Choudhury	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
39	Nazir Zahid Hussain	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
40	Ratul Das	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
41	Amrit Das	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
42	Anita Deka	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
43	Manash Pratim Bora	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
44	Udoy Sankar Modi	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
45	Ghana Barua	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
46	Raktim Jyoti Deka	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
47	Monalisha Das	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
48	Easter Lalroutmawi Faiherim	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
49	Anuradha Deori	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
50	Bina Borah	Stenographer	PB-2	5200- 20200 +GP-2900/-	2900/-
51	Ratul Bhagabati	Stenographer	PB-2	5200- 20200 +GP-2400/-	2400/-
52	Haladhar Kumar	Driver	PB-2	5200- 20200 +GP-2100/-	2100/-
53	Prabhat Boro	Driver	PB-2	5200- 20200 +GP-2100/-	2100/-
54	Bijoy Barman	R/O	PB-2	5200- 20200 +GP-2100/-	2100/-
55	Nileswar Brahma	Duftry	PB-1	4560 - 15000/- + GP- 1800/-	1800/-
56	Nitai Roy	Peon	PB-1	4560 - 15000/- + GP- 1500/-	1500/-
57	Jadab Kalita	Peon	PB-1	4560 - 15000/- + GP- 1500/-	1500/-
58	Khirod Rajbonshi	Peon	PB-1	4560 - 15000/- + GP- 1500/-	1500/-
59	Biju Deka	Peon	PB-1	4560 - 15000/- + GP- 1500/-	1500/-

60	Sailen Talukdar	Peon	PB-1	4560 - 15000/- + GP-1500/-	1500/-
61	Azim Ali	Peon	PB-1	4560 - 15000/- + GP-1500/-	1500/-
62	Bapdhan Deka	Peon	PB-1	4560 - 15000/- + GP-1500/-	1500/-
63	Bhupen Kalita	Peon	PB-1	4560 - 15000/- + GP-1500/-	1500/-
64	Gautam Kalita	Peon	PB-1	4560 - 15000/- + GP-1500/-	1500/-
65	Dilip Kalita	Chowkidar	PB-1	4560 - 15000/- + GP-1500/-	1500/-
66	Sanatan Talukdar	Chowkidar	PB-1	4560 - 15000/- + GP-1500/-	1500/-

MONTHLY REMUNERATION RECEIVED BY EACH OF THE OFFICERS AND EMPLOYEES OF THE JOINT DIRECTOR OF SURVEYS OFFICE

Sl. No.	Name of Incumbents	Designation (Name of the post held)	Pay Band	Scale of Pay	Grade pay
[1]	[2]	[3]	[4]	[5]	[6]
1	Bedabrata Deori	ADS, Assam	PB-4	12000- 40000/- + GP-6100/-	6100/-
2	Indrajit Das	ADS, Assam	PB-4	12000- 40000/- + GP-6100/-	6100/-
3	Khitubon Knowar	ADS, Assam	PB-4	12000- 40000/- + GP-6100/-	6100/-
4	Mahesh Ch. Sarma	Supdt.	PB-3	8000 - 35000/- + GP-4600/-	4600/-
5	Harbilash Talukdar	Sr. Asstt.	PB-2	5200- 20200 +GP-3100/-	3100/-
6	Girish Bunsary	Map Mounter	PB-2	5200- 20200 +GP-2100/-	2100/-
7	Banamali Baruah	Duftry	PB-1	4560-15000 + GP-1800/-	1800/-
8	Sisir Paul	Peon	PB-1	4560-15000 + GP-1500/-	1600/-
9	Chatru Dhubi	Chowkidar	PB-1	4560-15000 + GP-1500/-	1800/-
10	Ramesh Deka	Chowkidar	PB-1	4560-15000 + GP-1500/-	1800/-
11	Tilok Kalita	Chowkidar	PB-1	4560-15000 + GP-1500/-	1600/-
12	Ismail Ali	Chowkidar	PB-1	4560-15000 + GP-1500/-	1600/-
13	Harej Ali	Chowkidar	PB-1	4560-15000 + GP-1500/-	1600/-

14	Anupam Bhuyan	Chowkidar	PB-1	4560-15000 + GP-1500/-	1600/-
15	Dimbeswar Gogoi	Head Draftsman	PB-2	5200- 20200 +GP-2700/-	2700/-
16	Chidananda Sarma	Draftsman, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
17	Kusum Bhuyan	Draftsman, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
18	Malati Deka	Draftsman, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
19	Nivedita Laskar	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2200/-
20	Sabi Ranjan Choudhury	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2200/-
21	Mukul Sarma	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2200/-
22	Ritu Mohan	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2200/-
23	Tarun Ch Bora	Supervisor	PB-2	5200- 20200 +GP-2700/-	2700/-
24	Salim Sattar	Process Cameraman	PB-2	5200- 20200 +GP-3000/-	3000/-
25	Niranjan Sarma	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
26	Bhupen Ch.Das	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
27	Deben Deka	Plat Washer	PB-1	4560-15000 + GP-1500/-	1600/-
28	Khagen Das	Plat Gummar	PB-1	4560-15000 + GP-1500/-	1500/-
29	Hemanta Deka	Handiman	PB-1	4560-15000 + GP-1500/-	1600/-
30	Amulya Talukdar	Asstt.Print Supervisor	PB-2	5200- 20200 +GP-2400/-	2400/-
31	Ramen Patgiri	Head Mach.Printer	PB-2	5200- 20200 +GP-2200/-	2400/-
32	Jagadish Das	Printer, Gr-I	PB-2	5200- 20200 +GP-2200/-	2200/-
33	Dilip Arandhara	Z. Corrector,Gr-II	PB-2	5200- 20200 +GP-2100/-	2200/-
34	Birendra Nath Boro	Z. Corrector,Gr-II	PB-2	5200- 20200 +GP-2100/-	2100/-
35	Hemanta Malakar	Printer, Gr-II	PB-1	4560-15000 + GP-1600/-	2100/-
36	Nileswar Boro	Grainer, Gr.-I	PB-1	4560-15000 + GP-1600/-	2100/-
37	Putuli Kalita	Press Khalasi	PB-1	4560-15000 + GP-1500/-	1600/-
38	Satyendra Nath	Time Keeper	PB-1	4560-15000 + GP-1500/-	1600/-
39	Kanthi Ram Deka	Grainer, Gr.-I	PB-1	4560-15000 + GP-1500/-	1600/-
40	Bireswar Kachari	Supervisor	PB-2	5200- 20200 +GP-3000/-	3000/-
41	Pradip Kr. Das	Supervisor	PB-2	5200- 20200 +GP-3000/-	3000/-
42	Mahat Ali	Supervisor	PB-2	5200- 20200 +GP-3000/-	3000/-

43	Dharma Kt. Kalita	Supervisor	PB-2	5200- 20200 +GP-3000/-	3000/-
44	Mukul Ch. Bora	Supervisor	PB-2	5200- 20200 +GP-3000/-	3000/-
45	Parameswar Barman	Traverser, Gr.-I	PB-2	5200- 20200 +GP-2900/-	2900/-
46	Rajib Saikia	Traverser, Gr.-I	PB-2	5200- 20200 +GP-2900/-	2900/-
47	Brajendra Nath Bhagabati	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2600/-
48	Pradip Ch. Das	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2600/-
49	Prabhat Ch. Gogoi	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2400/-
50	Rajib Kakoti	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2400/-
51	Suren Saikia	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2400/-
52	Krishna Kt. Bora	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2400/-
53	Durlav Dutta	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2400/-
54	Dipjyoti Hatikakati	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2400/-
55	Abdus Subhan Ali	Traverser, Gr.-II	PB-2	5200- 20200 +GP-2400/-	2400/-
56	Parag Kalita	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2300/-
57	Gautam Saikia	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2300/-
58	Dipul Bora	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2300/-
59	Rathindra Nath Shyam	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2300/-
60	Ramen Saikia	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2300/-
61	Munindra Baruah	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2300/-
62	Swapna Basumatary	Supervisor	PB-2	5200- 20200 +GP-3000/-	3000/-
63	Arup Kr. Sarma	Head Computer	PB-2	5200- 20200 +GP-2700/-	2700/-
64	Bhupen Bora	Computer, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
65	Gagan Baruah	Computer, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
66	Rantu Pujari	Computer, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
67	Sukumar Bora	Computer, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
68	Suren Gogoi	Computer, Gr.-II	PB-2	5200- 20200 +GP-2200/-	2300/-
69	Dilip Saikia	Computer, Gr.-II	PB-2	5200- 20200 +GP-2200/-	2300/-
70	Kuladhar Bora	Computer, Gr.-II	PB-2	5200- 20200 +GP-2200/-	2300/-
71	Rantu Kr. Bora	Computer, Gr.-II	PB-2	5200- 20200 +GP-2200/-	2300/-
72	Rafiqur Rahman	Driver	PB-2	5200- 20200 +GP-2100/-	2100/-

73	Mamat Deka	Tindal	PB-1	4560-15000 + GP-1800/-	1900/-
74	Dilip Hazowari	Tindal	PB-1	4560-15000 + GP-1800/-	1900/-
75	Krishna Kt. Bora	Tindal	PB-1	4560-15000 + GP-1800/-	1900/-
76	Prafulla Pathak	Tindal	PB-1	4560-15000 + GP-1800/-	1900/-
77	Suren Haloi	Tindal	PB-1	4560-15000 + GP-1800/-	1900/-
78	Sarbeswar Deka	Tindal	PB-1	4560-15000 + GP-1800/-	1900/-
79	Mazibul Haque	Head Computer	PB-2	5200- 20200 +GP-2700/-	2700/-
80	Ratul Kr. Dutta	Computer, Gr.-I	PB-2	5200- 20200 +GP-2400/-	2400/-
81	Pranab Jyoti Borah	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
82	Mahtazul Fazal Ahmed	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
83	Pami Das	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
84	Pranabananda Misra	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
85	Jyanta Deka	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
86	Bidyut Phukon	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
87	Nivedita Borah	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
88	Barnali Devi	Jr. Asstt.	PB-2	5200- 20200 +GP-2400/-	2400/-
89	Porag Shyam	Chowkidar	PB-1	4560-15000 + GP-1500/-	1500/-
90	Jolly Shyam	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
91	Pallabi Sarma	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
92	Indrani Banerjee	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
93	Lakhyahira Pawgam	Draftsman, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
94	Mriganka Saikia	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
95	Mamoni Boro	Time Keeper	PB-1	5200- 20200 +GP-1600/-	1600/-
96	Dipak Hazarika	Plate Gummer	PB-1	5200- 20200 +GP-1500/-	1500/-
97	Nayan Jyoti Das	Helper	PB-1	5200- 20200 +GP-1500/-	1500/-
98	Mithu Teron	Helper	PB-1	5200- 20200 +GP-1500/-	1500/-
99	Tiloka Das	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
100	Birendra Bania	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
101	Biren Sing Terang	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
102	Rajdeep Bhattacharjee	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-

103	Anjali Kalita	Grainer, Gr-II	PB-1	5200- 20200 +GP-1500/-	1500/-
104	Banuja Doloi	Press Khalasi	PB-1	5200- 20200 +GP-1500/-	1500/-
105	Dilip Kr. Medhi	Press Khalasi	PB-1	5200- 20200 +GP-1500/-	1500/-
106	Jiten Malakar	Press Khalasi	PB-1	5200- 20200 +GP-1500/-	1500/-
107	Jayanta Kalita	Press Khalasi	PB-1	5200- 20200 +GP-1500/-	1500/-
108	Anuwar Hussain	Press Khalasi	PB-1	5200- 20200 +GP-1500/-	1500/-
109	Gopal Boro	Press Khalasi	PB-1	5200- 20200 +GP-1500/-	1500/-
110	Aitan Khaw Gohain	Press Khalasi	PB-1	5200- 20200 +GP-1500/-	1500/-
111	Debojit Dutta	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2200/-
112	Manoj Phukon	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2200/-
113	Kamal Ch. Das	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2200/-
114	Dipu Kr.Bora	Traverser, Gr.-III	PB-2	5200- 20200 +GP-2200/-	2200/-
115	Jyanta Kr. Das	P.T.S.	PB-2	5200- 20200 +GP-2200/-	2200/-
116	Chitra Sonowal	Computer, Gr.-II	PB-2	5200- 20200 +GP-2200/-	2200/-
117	Dipantar Shyam	Computer, Gr.-II	PB-2	5200- 20200 +GP-2200/-	2200/-
118	Niranjan Das	Computer, Gr.-II	PB-2	5200- 20200 +GP-2200/-	2200/-
119	Debeswar Deka	Tindal	PB-1	4560-15000 + GP-1800/-	1800/-
120	Bhogirath Das	Tindal	PB-1	4560-15000 + GP-1800/-	1800/-
121	Lohit Deka	Tindal	PB-1	4560-15000 + GP-1800/-	1800/-
122	Paresh Saloi	Tindal	PB-1	4560-15000 + GP-1800/-	1800/-
123	Ramcharan Haloi	Tindal	PB-1	4560-15000 + GP-1800/-	1800/-
124	Nagendra Nath Sarma	Tindal	PB-1	4560-15000 + GP-1800/-	1800/-
125	Jadav Kumar	Tindal	PB-1	4560-15000 + GP-1800/-	1800/-
126	Hari Prasad Das	P.T.S.	PB-2	5200- 20200 +GP-2200/-	2200/-
127	Prasenjit Bora	P.T.S.	PB-2	5200- 20200 +GP-2200/-	2200/-
128	Pranjal Dutta	P.T.S.	PB-2	5200- 20200 +GP-2200/-	2200/-
129	Utpal Phukon	P.T.S.	PB-2	5200- 20200 +GP-2200/-	2200/-
130	Sona Ram Das	Mandal	PB-2	5200- 20200 +GP-2200/-	2200/-
131	Jyotirupa Payeng	Chowkidar	PB-1	4560-15000 + GP-1500/-	1600/-
132	Dalimi Tye Patir	Z.Corrector, Gr.-II	PB-2	5200- 20200 +GP-2100/-	2100/-
133	Jayanta Pegu	Helper	PB-1	5200- 20200 +GP-1500/-	1500/-

Part-VI

The budget allocated to each Agency :

For the financial year 2015-2016 an amount of Rs1525.38 lakhs has been allocated under the head of account 2029-LR under control of Director of Land Records & Surveys etc. Assam.

For the financial year 2015-2016 an amount of Rs1224.70 lakhs has been allocated under the head of account 2030-Stamp & Registration under control of Inspector General of Registration, Assam and Rs.879.55 lakhs under control of Superintendent of Stamps, Assam.

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Part-VII

Particulars of the facilities available to Citizens for obtaining information :

The State Public Information Officer is available during office hours to make any information available to the Citizens on filling application. Any information relating to the office of the Director of Land Records & Surveys etc. Assam may also be obtained from the website of Revenue Department

The Names, Designation and other particulars of the Public Information Officer :

Name of the Public Authority :

1. Smti (Dr.) Kulashree Nath, ACS, Assistant Director of Land Records, Assam is the State Public Information Officer of the Directorate of Land Records & Surveys etc. Assam. Office Address : Rahaj Bhawan, Rupnagar, Guwahati-781032.
2. Sri Palash Barooah, ACS, Additional Director of Land Records, Assam is the First Appellate Authority in respect of Directorate of Land Records & Surveys etc. Assam. Office Address : Rajah Bhawan, Rupnagar, Guwahati-781032.

Part-VIII

OTHER USEFUL INFORMATION

As regards fees for obtaining information under Sub-Section (I) of Section 6 shall be accompanied by an application fee of Rs.10/- (Rupees Ten) only by way of Cash against proper receipt or by Demand Draft or Bankers Cheque payable to the Authorized Officer of the Public Authority.

For providing information under Sub-Section (I) of Section 7 the fee shall be paid by way of Cash against proper receipt or by Demand Draft or Bankers Cheque payable to the Authorized Officer of the Public Authority at the following rates :-

- (a) Rs.2/- (Rupees two) only for each page (in A4 or A3 size paper) created or copied.
- (b) Actual charge or cost of price of a copy in large size paper.
- (c) Actual cost or price for samples or models ; and
- (d) For inspection of records no fees for the first hour and a fee of Rs.5/- (Rupees five) only for each 15 (Fifteen) minutes (or fraction thereof) thereafter.

For providing the information under Sub-Section (5) of Section 7, the fees shall be charged by way of Cash against receipt or by Demand Draft or Bankers Cheque payable to the Authorized Officer of the Public Authority at the following rates :-

- (a) For information provided in Diskette or Floppy RS.50/- per Diskette or Floppy.
- (b) For information provided in printed Form at the price fixed for such publication or Rs.2/- per page of Photocopy for extracts from the publication.

In case of denial of any information by the Information Officer there is the Additional Director of Land Records, Assam as the First Appellate Authority to the file Appeal Petition.
